



## Notice of Information Practices and Privacy

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**How We Collect Information about You:** Atlantic Laser Clinic LLC and its employees and volunteers collect data through a variety of means including but not necessarily limited to letters, phone calls, emails, voice mails, and from the submission of applications that is either required by law, or necessary to process applications or other requests for assistance through our organization.

**What We Do Not Do With Your Information:** We do not give out, exchange, barter, rent, sell, lend, or disseminate any information about client patients who request, inquire about, or actually receive our services that is considered patient confidential, is restricted by law, or has been specifically restricted by a client patient in a signed HIPAA consent form.

Information about your financial situation and medical conditions and care that you provide to us in writing, via email, on the phone (including information left on voice mails), contained in or attached to applications, or directly or indirectly given to us, is held in strictest confidence.

**How We Do Use Your Information:** Information is only used as is reasonably necessary to provide you our services, which may require communication between ATLANTIC LASER CLINIC LLC and health care providers, medical product or service providers, pharmacies, insurance companies, and other providers necessary to: verify your medical information is accurate; determine the type of medical supplies or any health care services you need including, but not limited to; or to obtain or purchase any type of medical supplies, devices, medications, insurance.

If you apply or attempt to apply to receive assistance through us and provide information with the intent or purpose of fraud or that results in either an actual crime of fraud for any reason including willful or un-willful acts of negligence whether intended or not, or in any

way demonstrates or indicates attempted fraud, your non-medical information can be given to legal authorities including police, investigators, courts, and/or attorneys or other legal professionals, as well as any other information as permitted by law.

**Information We Do Not Collect:** We do not use cookies on our website to collect data from our site visitors. We do not collect information about site visitors except for one hit counter on the main index page ([www.atlanticlaserclinic.com](http://www.atlanticlaserclinic.com)) that simply records the number of visitors and no other data. We do use some affiliate programs that may or may not capture traffic data through our site.

**Limited Right to Use Non-Identifying Personal Information from Biographies, Letters, Notes, and Other Sources:** Any pictures, stories, letters, biographies, correspondence, or thank you notes sent to us become the exclusive property of ATLANTIC LASER CLINIC LLC. We reserve the right to use non-identifying information about our client patients (those who receive services or goods from or through us) for fundraising and promotional purposes that are directly related to our mission.

Client patients will not be compensated for use of this information and no identifying information (photos, addresses, phone numbers, contact information, last names or uniquely identifiable names) will be used without the client patient's expressed advance permission.

You may specifically request that NO information be used whatsoever for promotional purposes, but you must identify any requested restrictions in writing. We respect your right to privacy and assure you no identifying information or photos that you send to us will ever be publicly used without your direct or indirect consent.

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